NAGALAND UNIVERSITY

(A Central University established by an Act of Parliament No.35 of 1989)

NOTIFICATION

Lumami, the 25th January, 2023

The Nagaland University Ordinance, Regulations and Rules

NO.NU/ORD-01/2023-4978 : In exercise of the powers conferred under section 26 and 30 of the Nagaland University Act No 35 of 1989, the Ordinances, Regulations and Rules of Nagaland University approved by the Ministry of Human Resource Development/Ministry of Education vide letter No. F.NO.11-9/2015-Desk (U) dated 12.02.2020 is hereby notified for general information.

Dr. ABEMO, Registrar

[ADVT.-III/4/Exty./591/2022-23]

OA- 1 **ON THE SCHOOLS OF STUDIES**

(Section 29(1) (k) of the Nagaland University Act, 1989; read with Statute 17(1) of the Schedule to the Nagaland University Act, 1989)

This Ordinance shall be called the **"Ordinance on the Schools of Studies".**

1. School of Agricultural Sciences
2. School of Engineering and Technology
3. School of Humanities and Education
4. School of Management Studies
5. School of Sciences
6. School of Social Sciences

Schools of studies may be included or dropped.

OA- 2 **ON THE DEPARTMENTS OF THE SCHOOLS**

Section 29(1) (k) the Nagaland University Act, 1989 read with Statute 17(5) (a & b) of the Nagaland University Act, 1989

This Ordinance shall be called the **"Ordinance on the Departments of the Schools".**

A AGRICULTURAL SCIENCE

1	Agricultural Chemistry and Soil Science
2	Agricultural Economics
3	Agricultural Engineering
4	Agricultural Extension
5	Agronomy
6	Entomology
7	Genetics and Plant Breeding
8	Horticulture
9	Livestock Production and Management
10	Plant Pathology
11	Rural Development and Planning
12	Soil and Water Conservation

This Ordinance shall be called the **"Ordinance on the Functions of the Dean of Research, Development and Consultancy"** hereinafter known as RDC.

1. A Professor from any School under Nagaland University shall be appointed by the Vice Chancellor, subject to ratification of the Executive Council.

2. The appointment shall be for a period of 3 years and a Teacher shall be eligible for re-appointment.

3. The Office of the Dean of RDC shall be at Headquarters.

4. The functions of the Dean of RDC shall include:

i) Regulation of award of Institutional (UGC) Non-NET Fellowship;

ii) Release of all fellowships;

iii) Regulation and release of funds of externally funded projects;

iv) Recommendation to the University for undertaking research collaboration with other Institutes of higher learning and research;

v) Recommendation to the University for forwarding research proposals of faculty members to various funding agencies;

vi) Recommendation to the University for undertaking consultancy works by faculty members;

vii) Release of payments under Consultancy;

viii) Regulation of expenditure under project overhead.

OB- 6

ON THE POWERS AND FUNCTIONS OF THE DEANS' COMMITTEE

(Section 27(a) of Nagaland University Act, 1989; read with clause 24 of the Statute)

1. This Ordinance shall be called the **"Ordinance on the Functions of the Deans' Committee"**

2. The Deans' Committee shall have the following constitution:

i)	Vice Chancellor	: Chairman, Ex officio
ii)	All Deans of Schools	: Member, Ex officio
iii)	Registrar	: Secretary, Ex officio

3. The functions of this Committee shall be as follows:

a) Selection of candidates for award of fellowships;

b) Recommend participation of Teachers in International Conferences;

c) Consider matters arising from conduct of examination, standard of results, etc;

d) Consider general administrative matters relating to functioning of the schools and departments;

e) Such other matters as may be assigned to it by the Executive Council.

4. The meetings of the Committee shall be convened by the Chairman.

5. The quorum of the Committee shall be four.

6. The rules of conduct of meetings shall be as prescribed by the Regulations in this regard.

OB- 7

ON THE ESTABLISHMENT AND AFFILIATION OF COLLEGES

(Section 29(1) (p) of Nagaland University Act, 1989 read with clause 33 of the Statutes

1. This Ordinance shall be called the **"Ordinance on the Establishment and Affiliation of Colleges".**

2. a) When it is proposed to establish a new College, the sponsoring body, or in the case of a Government College, the Head of the Department concerned, shall submit an application to the Registrar in the prescribed form not later than 16th August of the preceding year in which it is intended to start the college. The application should be accompanied by a project report giving details as laid down in the Regulations.

b) The Colleges, for the purpose of the Ordinance, shall be Degree and Professional Colleges providing

instructions for relevant degree courses (General/Honours/Professional).

c) Admission to the privileges of the University, for various courses leading to a particular degree, shall be decided separately.

3. a) On receipt of the application along with prescribed fees, the College Development Council (CDC) shall scrutinize the same and seek clarification, if necessary from the Sponsoring Body.

b) The Committee thereafter shall offer its recommendation to the Academic Council as to whether they are satisfied with the project report and that there is a prima facie case for starting a college.

4. a) The Academic Council, after considering the report of the Affiliation Committee, shall appoint an Inspection Committee. The Committee shall comprise not less than three members, which shall include the Director of Higher Education or his/her nominee as one of the members.

b) The Inspection Committee may take necessary steps to examine the request, inspect the site and submit its report to the Academic Council on the need for the proposed College, the suitability of the site, feasibility of plans submitted, the adequacy of the physical and financial resources offered and also make suitable recommendations for granting permission to start the College.

5. The request for permission to establish a College or renewal of provisional affiliation for an academic session shall be made before 15th May of the preceding year. The Inspection Committee shall submit its report by the end of November. The decision on permission to start the College shall ordinarily be communicated by the University not later than 31st October.

6. (a) When it is proposed to introduce a new course in a College, the Principal of the College concerned shall submit an application to the Director, CDC, not later than 15th May of the preceding year in which it is intended to start the new course. The application shall be accompanied by a project report giving details as laid down in the Regulations.

(b) The Director, CDC shall put up the proposal to the Vice Chancellor for directives.

7.a) On receipt of permission to start a College, the Sponsoring Body shall constitute a Governing Body (Advisory Committee in the case of a Government College) and appoint the Principal and other academic staff in accordance with the provisions of the UGC Regulations.

b) A person who is not fully qualified for the purpose as per norms laid down by the UGC/University shall not be appointed on the Staff of the College or as Principal.

c) However, if a fully qualified Principal is not available, the senior-most Teacher of the college may be designated as Acting-Principal, and the post of Principal be kept vacant till such time a fully qualified person is recruited.

8. a) Ordinarily, the application for provisional affiliation shall be entertained only after the University is satisfied that the College has fulfilled the minimum requirement about the appointment of the Principal, the Staff and other conditions, as laid down by the University.

b) The Governing Body of the College shall inform the University forthwith about the appointments, and also of the fact that the College having been started not later than 15 days after the beginning of the academic session, and thereafter apply for Provisional Affiliation to the University.

9.a) The Director, CDC shall put up a proposal to the Vice Chancellor to constitute an Inspection Team, which shall visit the College/Institution on any working day in the first academic session, latest by 31st October and submit a report to the Director, CDC.

b) The Director, CDC shall forward the same to the Vice Chancellor along with observations and comments.

c) On being satisfied the Vice Chancellor may grant Provisional Affiliation to the concerned College for a period of three years only, subject to ratification by the Academic Council.

d) The University may, after ascertaining that the requirements regarding Governing Body as given in the Statute, Ordinance and Regulations have been met, notify the decision of the Academic Council to the College concerned.

e) The Inspection Committee shall assess the feasibility of introducing General/Honours courses.

10. a) *General Course*: The application for permission to start a General Course shall be submitted by the College to the Registrar before 15th May of the preceding year in which it is intended to start, in accordance with the Regulations.

b) Honours Course: The application for permission to introduce Honours Course in any subject shall be submitted by the College to the Registrar before 15th May of the preceding year in which it is intended to introduce Honours courses in the prescribed form, in accordance with the Regulations.

11. The number of students in each academic year in the last five years shall not be less than 300.

12. a) Application for renewal of Provisional Affiliation shall be submitted in the prescribed form, six months before expiry of the existing Provisional Affiliation.

b) The Vice Chancellor shall appoint an Inspection Committee to report on the request for renewal. The Committee shall review the progress of the College and its performance in general and give suitable recommendations. The Vice Chancellor may permit renewal, subject to ratification by the Academic Council.

13. A College that has been granted Provisional Affiliation may apply for Permanent Affiliation on completion of the stipulated period as prescribed in the Regulations, and may be considered by the Executive Council on the recommendation of the Academic Council.

14. The Principal of the College shall submit a written statement of particulars to the Inspection Committee at the time of inspection as may be laid down in the Regulations.

15. No College shall be dissolved or abolished by its Governing Body without making prior arrangement for admission of its students to other affiliated colleges, and without making alternate arrangements for employment of the permanent members of the teaching staff, and also without obtaining prior approval of the Government, the University and the UGC, regarding final settlement of any property including library books and laboratory equipments, which may have been acquired by the College with financial assistance from the UGC and/or Government.

Provided that no College shall be dissolved or abolished under any circumstances in the midst of an academic session.

16. The Executive Council may, from time to time, lay down new conditions of affiliation, general or specific, regarding staff, buildings, equipment, library, laboratories, finance or other relevant matters, and specify the date by which these conditions must be satisfied failing which the College/Institution may not be allowed to enjoy the privileges of the University.

17. No student shall be admitted into any College or any course of instruction in a College before permission to start classes is granted by the University. Breach of this rule may be sufficient ground for refusal of any permission.

18. (a) A sponsoring authority seeking permission to establish a new College, seeking to establish a new course, or upgradation of existing status, or for seeking provisional/permanent affiliation, shall pay fees at the rates prescribed below:

		₹
i.	Permission to establish new college	
	• General College (Arts,, Science, Commerce)	: 25,000/-
	• Professional College (B.Ed., M.Ed., LLB, BCA, BBA)	: 35,000/-
	• Technical College (Medical, Engineering etc)	: 50,000/-
ii.	Provisional affiliation	: 15,000/-
iii.	Permanent affiliation	
	• General Courses	
	• Sciences	
	• Professional College	
	• Technical College	
iv.	Introduction of new course (subject)	
	• General	
	• Honours	
v.	Introduction of new stream/faculty in an existing college	

Note: *Fees once paid shall not be refunded.*

b) Fixed Deposits of at least 5 years shall be kept as Reserve Funds in the name of the College:

₹

i. General College : 7,00,000/-

ii. Professional College : 10,00,000/-

iii. Technical College : 15,00,000/-

Note: *The fee structures above is subject to change from time to time*

19. The Executive Council shall have power to withdraw any affiliation or permission from a college at any time whenever, in its opinion, the college has failed to comply with the Statutes, Ordinances, Regulations, Rules, or any other directives of the University, or if the college authorities have failed to maintain order and discipline in the college, or the normal, regular and proper functioning of the college has become impossible due to mismanagement of the affairs of the college or any other reason.

20. a) *Principal*: A Principal of a College shall be a full time officer possessing integrity, commanding personality and with organizing ability, preferably with administrative experience. The qualifications for the post of Principal shall be as prescribed by the UGC from time to time and adopted by the Nagaland University.

b) Teacher: For the purpose of this Ordinance all teachers shall be full time employees of the College, except where otherwise permitted by the University. The qualifications for Teachers shall be as prescribed by the UGC from time to time and adopted by the Nagaland University.

21. Duties of Teachers shall be as prescribed by the Regulations.

22. The timetable of a College shall provide for the minimum number of classes per week for a subject as prescribed by the Regulations.

23. The minimum staff requirement of a College shall be as provided in the Regulations. No College shall be granted affiliation if it fails to satisfy such minimum requirement.

24. The minimum basic pay of the Principal and Teachers shall be equivalent to the prevailing minimum scale of pay prescribed by the UGC. No College shall be granted Affiliation if it fails to satisfy such minimum requirements.

25. Every College must have adequate accommodation for all purposes/courses of study and well equipped laboratories as per provisions of the Regulations.

26. Every College must have a well equipped Library as per provisions of the Regulations.

27. Every College shall follow the norms laid down by the UGC/University about the size of classes, which may be prescribed by the Regulations.

28. The Inspection Report shall not be communicated to the College but shall be regarded as a confidential document until it has first been considered by the University. After a decision regarding affiliation has been made, copies of the report may be sent, unless withheld under the orders of the Vice Chancellor for any reason, to the Principal and Director of Higher Education concerned for information, guidance and necessary action.

OB- 8

ON THE COLLEGE DEVELOPMENT COUNCIL

(Section 29(1) m of the Nagaland University Act, 1989)

1. This Ordinance shall be called the **"Ordinance on the College Development Council"**, hereinafter known as CDC.

2. Without prejudice to the generality of the provisions of the Act, the Statutes and the Ordinances of the University, the objectives of the CDC to be known as Council hereinafter, shall be to provide a leadership role, and generally extend help, guidance and advice to the Colleges admitted to the privileges of the University.

3. The CDC shall be the principal advisory body to the Executive Council, through the Academic Council, in all matters relating to the Affiliated Colleges.

4. The CDC shall comprise the following members:

i. Vice Chancellor : Chairman, Ex officio

ii. Pro-Vice Chancellors : Member, Ex officio

iii. One teacher from each School nominated by the Vice Chancellor : Member

iv. Three Principals of Affiliated Colleges by rotation : Member

v. Three teachers of Affiliated Colleges nominated by The Vice Chancellor Member

vi. Director of Higher Education, Nagaland : Member, Ex officio

vii. Dean of Students' Welfare : Member, Ex officio

viii. Director/Dy. Director of Sports : Member, Ex officio

ix. Registrar : Member, Ex officio

x. Finance Officer : Member, Ex officio

xi. Controller of Examinations : Member, Ex officio

xii. Director, CDC : Member Secretary, Ex officio

5. The term of office of members, other than ex officio, shall be two years. They shall be eligible for re-appointment, except where the appointment is by rotation.

6. Any vacancy arising due to illness, death, resignation, or otherwise, shall be filled up as soon as possible and members so appointed shall continue in office for the remaining period of the term of office of the member concerned whose vacancy is filled up.

7. One third of the members shall form the quorum for meetings of the CDC.

8. a) The CDC shall meet at least twice in an academic year. Meetings shall be convened by the Director, in consultation with the Vice Chancellor. In the absence of the Vice Chancellor, a Pro-Vice Chancellor shall preside over the meetings. If a Pro-Vice Chancellor is not present, the members present shall elect a member from amongst themselves to preside over that meeting.

b) A special meeting may be convened on request to the Vice Chancellor from not less than six members of the CDC, giving a notice of at least 21 days.

OC- 1 ON THE ADMISSION, ENROLMENT, MIGRATION AND TRANSFER OF STUDENTS TO THE UNIVERSITY AND AFFILIATED COLLEGES

(Section 29(1)(a) of the Nagaland University Act, 1989)

1. This Ordinance shall be called the **"Ordinance on the Admission, Enrolment, Migration and Transfer of Students to the University and Affiliated Colleges".**

2. a) Without prejudice to the provisions of the Act and Statutes and other rules of the University, no student shall be eligible for admission to any Under Graduate or Post Graduate course of study under the University unless s/he has passed the examinations prescribed by the University for admission to the concerned course.

b) Candidates seeking admission to a course of study in the University including the affiliated colleges must satisfy the rules and conditions made in this regard.

3. Migration from any other University/Board may be permitted only in case of those students who have passed the equivalent examination of the University/Board as prescribed by the Ordinances for admission to the concerned course or courses by this University.

a) Provided that the application for admission is supported by:

i. Migration/No Objection Certificate from the concerned University/Board;

ii. Certificate from the Principal of the College in which last studied, testifying the record of attendance and conduct or the student.

b) Provided further that the application of a student who has not completed his course of study and has not appeared at the examination from which he was studying in any other University/Board in India shall be considered for admission to a course of this university whose pattern and syllabi are similar to that course studied by him/her in the former University/Board.

4. Transfer of a student from one affiliated college to another during a particular course of study shall be permitted only on production of:

a) Transfer / No Objection Certificate issued by the Principal of the college from which the